



Payment: Camps

Rationale:

The Camps Program provides a range of experiences to students from year 7-12. Camps must be paid for in full in line with the published payment timeline prior to participation. This policy should be read in conjunction with the Parent Payment Policy and Outstanding Debt Policy.

Implementation:

- Year level camps are co-curricular activities and fall under the category of Optional Education Items.
- Parents should enter into a valid payment plan to ensure that Essential Educational Items have been paid prior to their child participating in camps.
- Subject specific camps fall under the category of Essential Education Items if the student has chosen to enrol in the relevant elective. Such camps are accessible to students who have paid their Essential Education items or who have entered into a valid payment plan to do so. Refer to Parent Payment Policy.
- The College reserves the right to refuse to allow a student to participate in a camp if that student has demonstrated dangerous behaviour, behaviour that may endanger others or behaviour that warrants a suspension as per the Inclusion and Engagement Guidelines.
- Payment plans can be entered into for Essential Education Items. Refer to Parent Payment Policy and Outstanding Debts Policy.
- Parents experiencing financial hardship are invited to contact the Principal to seek support as required. Refer to Parent Payment Policy and Outstanding Debts Policy.
- The College will publish an appropriate timeline for payment of all camps.
- All deposits are non-refundable.
- Payment of the 'non-refundable' deposit is required to secure a position on any camp that is not covered by elective fees (for subject specific camps).
- Payment of the 'non-refundable deposit' signifies a commitment to participate in the camp, unless the college is notified otherwise in writing.
- Where camps are covered by elective fees such fees must be paid in full for students to be eligible to attend any camp associated with the elective subject.
- The college will secure venue bookings, ticketing and other arrangements on the basis of the number of students who have paid the non-refundable deposit.
- All charges for camps must be paid for in full PRIOR to the commencement of the camp and in accordance with the published timeline. Payment can be made on-line via COMPASS or in person at the College reception via cash or credit card.
- The College acknowledges that in extreme circumstances a student may be required to withdraw from a camp due to medical advice/issue. In such cases a medical certificate is required in order for reimbursement of payments made on the camp above and beyond the non-refundable deposit.
- Withdrawals from a camp not supported by a medical certificate are ineligible for reimbursement of any payments made towards the camp.

- In the case of international camps, withdrawal from camp due to medical issue/advice or any other reason may not be eligible for reimbursement of costs above and beyond the non-refundable deposit. This will be the case where airline tickets have already been issued. Such situations will be dealt with on a case by case situation.
- If a student is not permitted to participate or continue to participate in a camp or excursion as a result of behaviour that warrants a suspension or is deemed to be dangerous, there will be no refund of any monies paid towards the cost of such camp or excursion. In such an event, the parent will be liable for all costs associated with the student's early return from such camp or excursion should it be the decision of the Principal or his representative that the student not continue participation.

References:

<http://www.education.vic.gov.au/school/principals/spag/participation/pages/engagement.aspx>

<http://www.education.vic.gov.au/Documents/school/principals/participation/minorder625.PDF>

Evaluation:

This policy will be reviewed as part of the school's three-year review cycle.

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Approved by Kambrya College School Council	May 2018
Responsible for Review	Paul Looker- Assistant Principal
Next Review Date	May 2021